

Lawyer Referral Service General Information

Oregon State Bar Referral & Information Services, PO Box 231935, Tigard, OR 97281-1935

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Summary of Changes – Effective July 1, 2012

Percentage Fee Remittances: In addition to annual registration fees, on a monthly basis panelists will pay the LRS a 12% remittance on each LRS-referred matter in which the panelist earns and collects attorneys' fees. The \$35 initial consultation fee, if charged, is not subject to any remittance.

Basic Registration Fees: Annual registration fees are now \$50 for those admitted in Oregon for less than 3 years and \$100 for those admitted in Oregon for 3 years or more.

Territories: All of the former "location codes" have been consolidated into larger territories. One territory – your home territory – is already included in the basic registration fee. Your home territory is determined by your office address. You may register for additional territories from which you would like to receive referrals, or receive referrals from all territories, i.e., statewide. Each additional territory costs \$50. A statewide registration costs \$300.

Initial Consultations: Potential clients are entitled to 30 minutes for a maximum of \$35. Your regular rates may apply thereafter. Telephone, computer and web/video consultations are now permitted in lieu of face-to-face meetings. Mutually agreeable meeting locations that ensure safety, privacy, and professionalism are now permitted, i.e., you no longer need to have a traditional law office.

Online Management of Your Profile: You will be able to access and review your complete profile, make changes to your areas of practice, manage the territories, counties, cities and towns from which you wish to receive referrals, and place a hold or schedule a reactivation of your referrals.

Online Review, Management and Reporting: You will be able to review your referral history and report back on all referrals on a monthly basis. Panelists will no longer be required to report back on a rolling basis within two weeks from date of each referral.

Please Also Note Some Things That Have Not Changed

Program Year: The LRS operates on a 12-month program year, beginning July 1 and ending June 30. Although registrations are accepted at any time, fees are not prorated for late registrants.

Your Contact Information & PLF Status: Please ensure that you are current with your PLF payment(s). Please also make sure your contact information on file with the OSB is up to date and accurate before submitting your completed LRS application and registration form. Any necessary changes should be made online on the member login page at <https://www.osbar.org/secured/login.asp>.

Subject Matter Forms: Registration for certain Subject Matter Panels requires a separate form and affirmation showing that you meet basic competency standards. The Subject Matter Panels are: 1) felony defense, 2) interstate/independent adoption, 3) deportation, and 4) Department of Labor (DOL)-referred FMLA and FLSA matters. Additional information and forms are available online at www.osbar.org/forms.

Policies

- I. Goal: The goal of the Lawyer Referral Service (LRS) is to serve lawyers and the public by referring people who seek and can afford to pay for legal assistance (potential clients) to lawyers who are willing to accept such referrals, and also to provide information and other resources as appropriate. All lawyers participating in the LRS (panelists) agree to abide by these Lawyer Referral Service Policies (Policies) and Lawyer Referral Service Operating Procedures (Procedures).
- II. Eligibility: Lawyers satisfying the following requirements shall be eligible to apply for participation in the LRS. The lawyer must:
 - A. Maintain a private practice;
 - B. Be an active member of the Oregon State Bar in good standing;
 - C. Maintain malpractice coverage with the Professional Liability Fund (PLF); and
 - D. Have no formal disciplinary, protective or custodianship proceedings pending.Additional standards apply for special subject matter panels; the special subject matter panels and qualifications are stated in the Procedures.
- III. Complaints:
 - A. Ethics Complaints: Complaints about possible ethical violations by panelists shall be referred to the Oregon State Bar Client Assistance Office.
 - B. Customer Service Complaints: LRS staff monitor complaints concerning the level of customer service provided by panelists. The character, number, and/or frequency of such complaints may result in removal from the LRS, with or without prior notice.
- IV. Removal:
 - A. Panelists against whom disciplinary, protective or custodianship proceedings have been approved for filing shall be automatically removed from the LRS until those charges have been resolved. A matter shall not be deemed to be resolved until all matters relating to the disciplinary proceedings, including appeals, have been concluded and the matter is no longer pending in any form.
 - B. A panelist whose status changes from “active member of the Oregon State Bar who is in good standing” shall be automatically removed from the LRS.
 - C. A panelist who leaves private practice, fails to maintain coverage with the PLF, or files an exemption with the PLF shall be automatically removed from the LRS.
 - D. A panelist may be removed from the LRS or any LRS panel if the panelist violates these Policies and/or the Procedures.
 - E. In all instances in which the panelist is removed, automatically or otherwise, prior notice need not be given to the panelist.
- V. Funding & Refunds:
 - A. Funding: All panelists shall pay the annual LRS registration fees and percentage remittances on all attorneys’ fees earned and collected from each potential client referred by the LRS and accepted as a client.
 1. Registration Fees: The Board of Governors (BOG) shall set the registration fees. All panelists shall pay registration fees annually for each program year and, except as provided in Paragraph (B) “Refunds” (below), registration fees are nonrefundable and will not be prorated.
 2. Remittances: As provided below and explained further in the Procedures, if a panelist and client enter into an agreement whereby the panelist will provide legal services to the client for which the client will pay a fee, then remittances will be due the LRS upon payment of the fees by the client. The combined fees and expenses charged a client may not exceed the total charges that

the client would have incurred had no referral service been involved. The BOG sets the percentage rate(s) to be applied to all panelists' attorneys' fees earned and collected from clients in excess of any applicable threshold. Remittances owed to the LRS are calculated by multiplying the percentage rate(s) by the earned and collected attorney fees. If a panelist fails to pay the appropriate remittance(s) to the LRS in accordance with these Policies and the Procedures, the panelist will be ineligible for referrals until all remittance(s) have been paid in full. A panelist's obligation to pay remittances owed to the LRS continue regardless of whether the panelist is in breach of this agreement, fails to comply with these Policies or the Procedures, is removed from the LRS, is no longer eligible to participate in the LRS, or leaves the LRS.

3. Communications Regarding Remittances: Upon settlement of a matter, the panelist shall be obligated to include the LRS with those who have a right to know about a settlement to the extent necessary to allow the LRS to have knowledge of the terms of the settlement (including all fees paid in the case, whether paid directly by another party, or by settlement proceeds) so that the LRS may determine the portion of the fees to which it is entitled.

B. Refunds: Upon written request, a panelist who has been automatically removed from the LRS shall be entitled to a prorated refund of registration fees. The amount of the refund shall be based on the number of full months remaining in the program year for which the fees were paid, as measured from the date the written request is received. An automatically removed panelist who again meets all of the eligibility and registration requirements prior to the expiration of the program year during which the automatic removal occurred may reapply and be reactivated for the remainder of that program year upon written request and payment of any amount refunded.

VI. Review and Governance:

A. Public Service Advisory Committee (PSAC):

1. The PSAC advises the Board of Governors on the operation of the LRS. The PSAC works with LRS staff in the development and revision of these Policies and the Procedures. Amendments to these Policies must be approved by the BOG. Amendments to the Procedures may be approved by a simple majority of the PSAC, with the exception that proposed revisions to the amount of the registration fees and the percentage rate(s) and threshold used to calculate remittances shall be submitted to the BOG for approval.
2. Upon written request, the PSAC shall review an LRS staff decision to remove a panelist at its next regularly scheduled meeting. Such written request shall be submitted to the PSAC within 30 calendar days of the date notice of the LRS staff decision is given to the removed panelist.
3. Upon written request, the PSAC may review an LRS staff decision regarding a panelist's registration, renewal, and/or special subject matter panel registration (collectively, registration issues). Such written request shall be submitted to the PSAC within 30 calendar days of the date notice of the LRS staff decision is given to the lawyer. The PSAC's review and decision regarding registration issues shall be final.

B. Board of Governors (BOG):

1. Upon written request by any PSAC member or LRS staff, PSAC decisions regarding proposed revisions to the Procedures may be reviewed by the BOG. Upon written request of a panelist, a decision of the PSAC regarding panelist eligibility or removal may be reviewed by the BOG, which shall determine whether the PSAC's decision was reasonable. The written request shall be submitted to the BOG within 30 calendar days of the date notice of the PSAC decision is given to the affected panelist.
2. The BOG shall set the amount of the registration fees and the percentage rate(s) and threshold used to calculate remittances.
3. These Policies may be amended, in whole or in part, by the BOG.

Operating Procedures

1) How It Works:

- a) Screening: Lawyer Referral Service (LRS) staff process referrals using information gathered from the potential client during the screening process — legal need, geographic area, language spoken, and other requested services (credit cards accepted, evening appointments, etc.) – to find a lawyer participating in the LRS (a panelist) who is the best match for each potential client.
- b) Rotation: Referrals are made in rotation to ensure an equitable distribution of referrals among similarly situated panelists.
- c) Processing: Generally, potential clients receive one referral at a time and will not be provided more than three referrals within a 12-month period for the same legal issue. Under certain circumstances, LRS staff may provide more than three referrals and may also provide several referrals at the same time. Such circumstances may include but are not limited to emergency hearings, referral requests from those who live out of state, lawyers interviewing panelists to represent their clients in other matters, etc. Potential clients are told by LRS:
 - i) To tell the panelist that they have been referred by the Oregon State Bar’s Lawyer Referral Service;
 - ii) That they are entitled to an initial consultation of up to 30 minutes for \$35;
 - iii) That the panelist’s regular hourly rate will apply after the first 30 minutes; and,
 - iv) That all fees beyond the initial consultation will be as agreed between the client and the panelist.
- d) Follow-up: After processing a referral, LRS staff email a referral confirmation to the panelist and, if possible, to the potential client as well. A comprehensive status report is sent to panelists on a monthly basis. LRS staff will also send follow-up surveys to potential clients and clients referred by the LRS.
- e) Initial Consultations:
 - i) Amount: Panelists agree to charge potential clients who live in Oregon and are referred by the LRS no more than \$35 for an initial consultation; except that no consultation fee shall be charged where:
 - (1) Such charge would conflict with a statute or rule regarding attorneys’ fees in a particular type of case (e.g., workers’ compensation cases), or
 - (2) The panelist customarily offers or advertises a free consultation to the public for a particular type of case.
 - ii) Duration: Potential clients are entitled to 30 minutes for a maximum of \$35. If the potential client and panelist agree to continue consulting beyond the first 30 minutes, the panelist must make clear what additional fees will apply.
 - iii) Telephone, Computer and/or Video Consultations: It is up to the panelist whether the panelist will provide initial consultations by any communication method other than a face-to-face meeting with the potential client. Panelists may indicate their preferences on their LRS applications.
 - iv) Location of Face-to-Face Consultations: All lawyer-client meetings must take place in an office, conference room, courthouse, law library, or other mutually agreeable location that will ensure safety, privacy, and professionalism.

- 2) Customer Service: Panelists agree to participate only on those panels and subpanels reasonably within the panelist’s competence and where the LRS has qualified the panelist to participate on one or more special subject matter panels, as applicable. In addition, panelists must demonstrate professional reliability and integrity by complying with all LRS Policies and Procedures, including the following customer service standards:

- a) Panelists will refrain from charging or billing for any fee beyond the initial consultation fee unless and until the panelist and potential client have agreed to the attorney's fees and costs for additional time or services beyond the initial 30-minute consultation;
- b) Panelists will use written fee agreements for any services performed on behalf of clients that are not completed at the initial consultation;
- c) Panelists will communicate regularly with LRS staff, including updating online profiles and providing notice if a panelist is unable to accept referrals for a period of time due to vacation, leave of absence, heavy caseload or any other reason;
- d) Panelists will keep clients reasonably informed about the status of the clients' legal matters and respond promptly to reasonable requests for information. Panelists will return calls and emails promptly and will provide clients with copies of important papers and letters. Panelists will refer back to the LRS any potential client with whom the panelist is not able to conduct an initial consultation in the timeframe requested by the potential client or for any other reason; however, in order to provide a high level of customer service, the panelist may offer the potential client a referral to another lawyer, provided:
 - i) The subsequent lawyer is a panelist;
 - ii) The potential client is informed of the potential client's option to call the LRS back for another referral rather than accepting the offered substitution;
 - iii) The potential client agrees to the substitution; and
 - iv) Both the referring panelist and subsequent lawyer keep the LRS apprised of the arrangement and disposition of all referrals, and ensure that all reports to the LRS clarify and document all resulting lawyer-client agreements and relationships, if any.
- e) Panelists will submit any fee disputes with LRS-referred clients to the Oregon State Bar Fee Arbitration Program, regardless of who submits the petition for arbitration and regardless of when the dispute arises.

3) How To Join the LRS:

- a) Before submitting your application and payment, please read through the Lawyer Referral Service Policies (Policies) and these Procedures completely and contact LRS staff with any questions you may have;
- b) Complete and submit the LRS Application Form; log in at www.osbar.org and click on the link for the application;
- c) Complete and submit the Subject Matter Qualification forms for certain designated panels (if required);
- d) Ensure that your Professional Liability Fund (PLF) coverage is current and that all outstanding PLF invoices are paid; and,
- e) Pay all registration fees.

4) Program Year: The LRS operates on a 12-month program year. The program year begins July 1 and ends June 30. Although the LRS will accept applications at any time, registration fees are not prorated for late registrants. Payment of the registration fee shall entitle the panelist to participation only for the remainder of the applicable program year. The LRS may refund registration fees only if requested prior to the beginning of the applicable program year.

5) Territories: LRS registration uses geographic territories based upon population density, counties, court locations and potential client and panelist convenience. A chart of the territories and the counties in each territory may be found on the application. Payment of the base registration fee (see below) includes registration for one territory, which shall be the territory in which a panelist's office is located, known as the panelist's home territory. For an additional fee, panelists may elect to register for addi-

tional territories outside of his or her home territory for some or all of the general areas of law panels selected.

- 6) Subject Matter Panel Qualifications: Registration for special subject matter panels requires a separate form and affirmation showing that the panelist meets basic competency standards. The subject matter panels currently include: felony defense; interstate/independent adoption; deportation; and Department of Labor-referred FMLA/FLSA matters. Additional information and forms are available on the bar's website at www.osbar.org.
- 7) Registration Fees (effective 07/01/12):
 - a) Basic Registration Fee (including home territory and up to four areas of law):
 - i) \$50 for those admitted in Oregon for less than 3 years.
 - ii) \$100 for those admitted in Oregon for 3 years or more.
 - b) Enhanced Services Fees:
 - i) Additional Territories: \$50 for each additional geographic territory
 - ii) Statewide Listing: \$300
 - iii) Additional Panels: \$30 for each additional area of law beyond the four included in a basic registration)
- 8) Remittances:
 - a) Percentage Rate: 12%
 - b) Threshold: \$0
 - c) The Math: Panelists will pay the LRS a remittance on each and every LRS-referred matter in which the earned and collected attorneys' fees meet or exceed the threshold or "deductible." The remittance is a percentage only of the panelist's professional fees and does not apply to any costs advanced and recovered, or the \$35 initial consultation fee.
 - d) Remittance Payments to the LRS:
 - i) Panelists will report and submit remittances to the LRS in the next status report period after the fees have been paid (either in response to a bill or if the panelist has billed against funds held in trust). If a panelist fails to pay the appropriate remittances to the LRS within the next reporting period, LRS staff shall notify the panelist requesting immediate payment of the appropriate remittances to the LRS. LRS staff may remove the panelist from rotation and cease referrals to the panelist until all remittances are paid in full.
 - ii) Final Case Status Reports and Payment: Panelists must submit a final report at the conclusion of the matter reflecting the dates and amounts of all fees paid by or on behalf of the client, accompanied by a copy of the final client billing or settlement statement. The final payment of all remittances due on the matter must be received by the LRS within 30 days of the panelist's receipt of the client's final payment.
 - iii) If the panelist fails to pay the appropriate remittance to the LRS within 30 days, LRS staff shall remove the panelist from all referral panels and cease all referrals to the panelist until all remittances owed are paid. If the panelist fails to respond within 10 business days of a delinquency notice sent by LRS staff, the matter will be presented to the Public Service Advisory Committee (PSAC). The PSAC may authorize LRS staff to undertake collection efforts or may refer the matter to OSB general counsel's office.
 - iv) A panelist who has been delinquent in payment three times is subject to permanent expulsion from the LRS. The PSAC's decision on the expulsion is final.

- e) Special Circumstances:
 - i) If an LRS-referred client puts other potential clients in touch with the panelist for the same matter (a multiple-victim auto accident or multiple wage claims against the same employer, for instance), the remittance due to the LRS applies to all fees earned on the matter.
 - ii) If an LRS-referred matter closes and some time later the client contacts the panelist on an unrelated matter, no remittance is due to the LRS on the new, unrelated matter.
 - iii) If a panelist elects to share or co-counsel a client matter with another lawyer for any reason, the panelist is solely responsible to the LRS for remittances on all fees generated during the course of representation of the client in that matter (including any fees paid to the other lawyer brought in on the matter).

- 9) Renewals: To remain an active panelist in the LRS and continue to receive referrals, panelists must:
 - a) Be current with all remittances owed to the LRS and pay all registration fees owed for the upcoming program year by the deadline stated in the renewal notice; and
 - b) Continue to be eligible to participate in the LRS and otherwise be in compliance with the Policies and these Procedures.

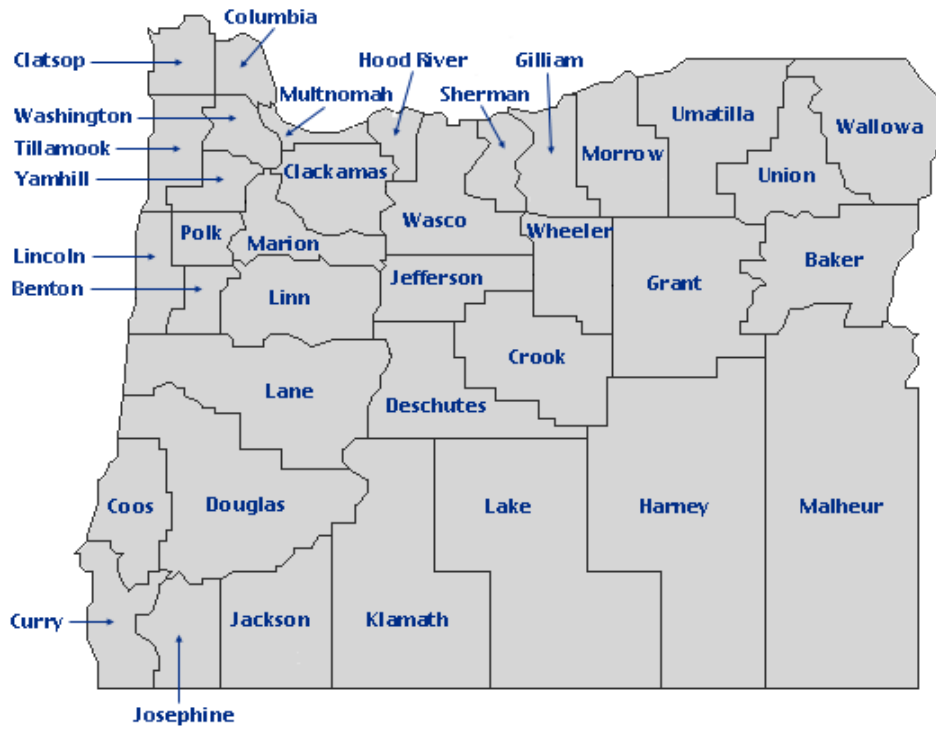
- 10) Reporting: LRS will provide panelists a monthly report listing all the panelist's pending or open referral matters. Panelists will complete the report indicating the status of each matter; failure to complete all such reports within 30 days will be grounds for removal from rotation. Reports are considered delinquent until completed and all remittances are paid.

- 11) If, in its sole discretion, the LRS deems it necessary, the LRS may audit the client file and the panelist's records to determine if the correct remittances have been paid.

- 12) Follow-up: LRS sends follow-up surveys to clients and potential clients asking if they consulted with the panelist, amounts of fees paid, and if they were satisfied with the LRS process. Any pertinent information will be forwarded to panelists, and, if deemed necessary by LRS staff, to the PSAC. The LRS also routinely monitors referrals by checking court dockets, legal notices, etc.

- 13) Remittance Disputes/Audits: Remittance disputes between the LRS and panelists that cannot be resolved through intervention by the Executive Director or the PSAC are subject to collection actions. Participation in the LRS constitutes the panelist's and the client's authorization for the LRS staff or a duly authorized agent to examine and audit the panelist's financial records and the legal files with regard to clients. The audit may include but is not limited to charts of accounts, general account records, court filing records, calendars, appointment records, time sheets, docket sheets, engagement letters, fee agreements and contracts with clients – in any and all forms and formats, media, files, devices, computers and accounts, whether electronic or otherwise.

- 14) Participation in other Referral & Information Services Programs: In addition to administering the LRS, the OSB Referral & Information Services Department also administers the following other programs that provide referrals in the same or similar areas of law: Military Assistance Panel, Problem Solvers Program and Modest Means Program. More information can be found at www.osbar.org/forms.



Lawyer Referral Service Territories

Territory	Territory Composition
Downtown, SW and NW Portland	Downtown Portland, SW Portland, NW Portland
NE and North Portland	North Portland, NE Portland
SE Portland	SE Portland
East Multnomah, Hood River and Wasco Counties	Bridal Veil, Corbett, Fairview, Gresham, Troutdale, Wood Village, Gresham, Hood River County, Wasco County
South Washington County	Beaverton, Aloha, Tigard, Tualatin, King, Durham
North Washington and Yamhill Counties	Banks, Buxton, Cornelius, Forest Grove, Glenwood, Gales Creek, Gaston, Hillsboro, Manning, North Plains, Sherwood, Timber, Amity, Carlton, Dayton, Dundee, Lafayette, McMinnville, Newberg, Yamhill, Sheridan, Willamina
North Clackamas County	Boring, Brightwood, Government Camp, Timberline Lodge, Rhododendron, Sandy, Welches, Zigzag, Happy Valley, Damascus, Milwaukie, Johnson City, Eagle Creek, Colton, Estacada, Clackamas
West and South Clackamas County	Lake Oswego, Lake Grove, Rivergrove, Marylhurst, West Linn, Wilsonville, Beaver Creek, Barlow, Canby, Gladstone, Molalla, Mulino, Oregon City
North Coast & Columbia Counties	Clatsop County, Lincoln County, Tillamook County, Columbia County
Marion - Polk Counties	Marion County, Polk County
Linn - Benton Counties	Linn County, Benton County
Lane County	Lane County
South Coast and Douglas Counties	Coos County, Curry County, Douglas County
Southern Oregon Counties	Jackson County, Josephine County, Klamath County, Lake County
Central Oregon Counties	Crook County, Deschutes County, Grant County, Harney County, Jefferson County, Wheeler County
Eastern Oregon Counties	Baker County, Gilliam County, Malheur County, Morrow County, Umatilla County, Sherman County, Union County, Wallowa County

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Additional Territories Form

Please Note: Only use this form if you wish to receive referrals from additional territories. One territory – your home territory – is already included in the basic registration fee. Your home territory is determined by your office address. For example, if your office address is in Salem, the "Marion-Polk Counties" territory is already included in your basic registration fee. After July 1, 2012 you will be able to log into your profile through the member login page and de-select or opt-out of individual counties, cities and/or towns within a given territory.

Instructions: Please check the box for each additional territory you would like or check the "Statewide" box at the bottom of this form to indicate that you would like to receive referrals from all territories. Each additional territory costs \$50. A statewide registration costs \$300. Please check the appropriate box at the bottom of this form, total the cost of your selection(s), and add that amount to the first page of the registration form where indicated.

	Territory	Territory Composition
<input type="checkbox"/>	Downtown, SW and NW Portland	Downtown Portland, SW Portland, NW Portland
<input type="checkbox"/>	NE and North Portland	North Portland, NE Portland
<input type="checkbox"/>	SE Portland	SE Portland
<input type="checkbox"/>	East Multnomah, Hood River and Wasco Counties	Bridal Veil, Corbett, Fairview, Gresham, Troutdale, Wood Village, Gresham, Hood River County, Wasco County
<input type="checkbox"/>	South Washington County	Beaverton, Aloha, Tigard, Tualatin, King, Durham
<input type="checkbox"/>	North Washington and Yamhill Counties	Banks, Buxton, Cornelius, Forest Grove, Glenwood, Gales Creek, Gaston, Hillsboro, Manning, North Plains, Sherwood, Timber, Amity, Carlton, Dayton, Dundee, Lafayette, McMinnville, Newberg, Yamhill, Sheridan, Willamina
<input type="checkbox"/>	North Clackamas County	Boring, Brightwood, Government Camp, Timberline Lodge, Rhododendron, Sandy, Welches, Zigzag, Happy Valley, Damascus, Milwaukie, Johnson City, Eagle Creek, Colton, Estacada, Clackamas
<input type="checkbox"/>	West and South Clackamas County	Lake Oswego, Lake Grove, Rivergrove, Marylhurst, West Linn, Wilsonville, Beavercreek, Barlow, Canby, Gladstone, Molalla, Mulino, Oregon City
<input type="checkbox"/>	North Coast & Columbia Counties	Clatsop County, Lincoln County, Tillamook County, Columbia County
<input type="checkbox"/>	Marion - Polk Counties	Marion County, Polk County
<input type="checkbox"/>	Linn - Benton Counties	Linn County, Benton County
<input type="checkbox"/>	Lane County	Lane County
<input type="checkbox"/>	South Coast and Douglas Counties	Coos County, Curry County, Douglas County
<input type="checkbox"/>	Southern Oregon Counties	Jackson County, Josephine County, Klamath County, Lake County
<input type="checkbox"/>	Central Oregon Counties	Crook County, Deschutes County, Grant County, Harney County, Jefferson County, Wheeler County
<input type="checkbox"/>	Eastern Oregon Counties	Baker County, Gilliam County, Malheur County, Morrow County, Umatilla County, Sherman County, Union County, Wallowa County

Please select only one of the following two options:

- Total No. of Additional Territories _____ x \$50 = \$ _____
- OR
- Statewide \$300 = \$ _____

A. Panels *Instructions:* Under each general area of law or "Panel" for which you would like to register (e.g., "Panel 700: Family Law"), please select any number of subpanels that match your areas of practice (e.g., 701, 704, 705, etc). Registration fees are based on the number of Panels, not subpanels, for which you register. Four (4) Panels are included in the Basic Registration Fee. Each Additional Panel is \$30. Subpanels in bold are recent additions.

Panel 100: Administrative Law

- 101 General (Local/Municipal)
 102 General (State)
 103 General (Federal)
 105 Military/Veterans
 106 Professional Licensing
 108 Schools – Special Needs Educ.
 109 Social Security/SSI
 110 Transportation
 111 Unemployment
 112 Utilities
 113 Welfare
 114 DMV (Non-Criminal)
 116 SSD
 117 Student Rights
 154 Medicare/Medicaid
 155 PERS
 199 Other _____

Panel 200: Bankruptcy

- 201 Business
 202 Personal
 204 Creditors
 205 Farm
 274 Pro Se Coaching
 275 Document Review
 299 Other _____

Panel 300: Business & Corporate

- 301 General-Contr Bus.Org
 302 Entertainment
 303 Franchise
 305 Litigation
 306 Non-Profit
 307 Securities
 308 Publishing
 309 Sale Of Business
 310 Agriculture/Farm
 359 Restaurants/OLCC
 360 Environmental
 363 Construction
 399 Other _____

Panel 400: Consumer

- 401 General
 402 Banking
 403 Problems Between Consumers
 404 Insurance
 405 Automobiles/RV's/Mobile Homes
 406 Mortgage Issues (non-foreclosure)
 407 Identity Theft
 474 Small Claims Advice
 499 Other _____

Panel 500: Criminal

- 501 Capital Murder ***
 502 Non-Capital Murder ***
 503 Lessor Felony ***
 504 Major Felony ***
 505 Juvenile Offender
 506 Local Ordinances
 507 Misdemeanor
 508 DUI/DWS
 509 DMV (DUI Related)
 510 Parole/Probation
 511 Game Violations
 512 Mental Commitment
 513 Forfeiture
 514 Traffic Offenses
 515 White Collar Crime
 551 Post Conviction/Appeals
 553 Expunction
 599 Other _____

Panel 600: Debtor/Creditor

- 601 General (Debtor)
 602 General (Creditor)
 603 Student Loans
 651 Debt Counseling/Workouts
 652 Collection/Harassment
 699 Other _____

Panel 700: Family Law

- 701 General (Divorce/Separation,etc.)
 702 SCF/Step-Parent Adoption
 703 Interstate/Independent Adoption ***
 704 Child Custody/Visitation
 705 Child Support/Modification
 706 QDROs
 707 Emancipation
 709 Informal Living Arrangements
 711 SCF (CSD) Related
 714 Parental Responsibility
 715 Paternity
 716 Military
 719 Restraining Orders
 750 Prenuptial Agreements
 751 Guardianship
 752 Terminate Parent Rights
 754 Gay Rights
 755 Grandparent Rights
 774 Pro Se Coaching
 775 Document Review
 776 Collaborative Family Law
 799 Other _____

Panel 800: General Litigation

- 801 General Litigation
 802 Actions Against Police
 803 Stalking Orders
 804 Child Abuse Victims
 805 Civil Rights
 806 Crime Victims
 807 Services for Plaintiffs and Defendants
 808 Malpractice (Legal)
 809 Malpractice (Medical)
 810 Maritime
 811 Malpractice (Dental)
 812 Personal Injury/Wrongful Death
 813 Products Liability
 814 Property Damage
 815 Libel/Slander/Defamation
 817 Aviation
 819 Health Law/HIPAA
 821 Tort Claims Act
 822 Mold Claims
 823 Animal Law
 824 Neighbor Disputes/Nuisance
 825 General Torts/Privacy
 826 Elder Abuse
 850 Insurance (Liability)
 851 Insurance (Health/Disability)
 899 Other _____

Panel 900: Intellectual Property

- 901 Patent (Reg Patent Attys Only)
 902 Trademark/Copyright
 904 Computer Law & Internet Law
 951 Entertainment
 999 Other _____

Panel 1000: Labor & Employment

I represent:

- employees employers both
- 1001 General
 1003 Public Employees
 1004 Union Issues
 1005 Discrimination
 1006 Pensions/Benefits/ERISA
 1007 Wage and Hour Claims
 1008 Wrongful Discharge
 1050 ADA (Disability) Act Issues
 1055 Whistleblowers
 1056 FMLA ***
 1057 FLSA ***
 1099 Other _____

*** Additional subject matter registration and qualification forms are required for these sub-panels.
 These forms are available at www.osbar.org/forms.

Name

Bar Number

Panel 1100: Real Property

- 1101 General (Commercial)
- 1102 General (Residential)
- 1103 Construction/Contractors
- 1104 Foreclosure
- 1105 Land Use/Zoning
- 1106 Tenant (Commercial)
- 1107 Tenant (Residential)
- 1108 Litigation
- 1109 Mining, Oil & Gas
- 1110 Property Tax
- 1111 Agriculture/Farm
- 1112 Condemnation
- 1113 Gov't Loans (VA, FHA, etc.)
- 1116 Water Law
- 1117 Mobile Home (Landlord)
- 1118 Mobile Home (Tenant/Owner)
- 1120 Environmental
- 1122 Landlord Commercial
- 1123 Landlord Residential
- 1162 Homeowners Assoc
- 1199 Other _____

Panel 1200: Taxation

- 1201 Business & Corporate
- 1202 Estate & Gift
- 1203 Personal Income
- 1204 Litigation
- 1253 Criminal
- 1299 Other _____

Panel 1300: Wills & Trusts

- 1301 General (Wills/Trusts/Estates)
- 1302 Conservatorship/Guardianship
- 1304 Probate
- 1305 Living Trusts
- 1306 Special Needs/Inc. Cap Trusts
- 1307 Medicare/Medicaid Planning
- 1309 Long-term Care Issues
- 1350 Litigation
- 1375 Document Review
- 1399 Other _____

Panel 1400: Workers' Comp

- 1401 State
- 1402 Federal
- 1403 LHWA
- 1404 Employers
- 1405 Stress Related
- 1454 Third Party Litigation
- 1499 Other _____

Panel 1500: International Law

- 1501 Business And Corporate
- 1502 Import/Export Regulation
- 1503 Family Law
- 1504 Litigation
- 1505 Deportation ***
- 1506 Gen.Immigration/Visas
- 1507 Taxation
- 1508 Customs, Quotas & Duties
- 1599 Other _____

B. Other Services (Selections apply to all Panels and Territories except as indicated)

Accessibility

- Initial Consultations by Phone
- Initial Consultations by Web/Video Conferencing
- Out-of-state Clients
- Evening Appointments
- Weekend Appointments
- Office is Accessible to the Disabled
- Out-of-Office Appointments
- Jail Visits
- Civil Matters for Inmates

Venues & Forums

- Arbitration
- Mediation
- Federal Court
- Tribal Court
- Appellate Courts:
 - [] State [] Federal [] Both
 - [] All Panels [] Only _____

Other Languages

Language _____	Proficiency _____
Language _____	Proficiency _____
Language _____	Proficiency _____

Other Active Law Licenses

State _____	Year Admitted _____
State _____	Year Admitted _____
State _____	Year Admitted _____

Other Biographical Information

Payment Options

- Credit Cards
- Payment Plans

Office Use Only

Date Entered By

PDM PLF Status Subject Matter Form(s): On File Received Needed

Home Territory No. of Panels No. of Additional Territories or Statewide

Fee Paid UP OP

Credit Card Authorization

Oregon State Bar Referral & Information Services, PO Box 231935, Tigard, OR 97281-1935
Voice: (503) 431-6408 or (800) 452-8260 ext. 408 • Fax: (503) 431-6444 • Email: ris@osbar.org

Visa or MasterCard Only

Phone or Email: _____

Please provide a phone or e-mail address in case we experience problems charging your card.

NOTE: If you provide an email address, a receipt will be sent when the card is charged.

6-Digit Bar Number #:

Member Name: _____

Cardholder Name: _____

Credit Card Number: _____ Expiration Date: _____

Card Street Billing*: _____

Card Zip Billing*: _____ *card street billing & zip is the address where you receive your credit card statement each month

I authorize the Oregon State Bar to charge my Visa MasterCard for this transaction.

Cardholder Signature**: _____

*** NOT Valid without cardholder signature*

Total Authorized Charge Amount: \$ _____

Accounting Code #: 128-4565-000 - Lawyer Referral Registration

Total Authorized Charge Amount includes the registration for the following attorney(s):
(Please enclose all applicable forms.)

Bar #	Name	Atty Registration Amount
<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	_____	_____
<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	_____	_____
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Please DO NOT mail a confirmation copy if faxing your payment.
Doing so may result in duplicate payments.

Please DO NOT email your credit card information
since it is not a secure method of communication.

